

IMPORTANT INFORMATION – PLEASE READ

Exhibitors' guidance - The Autumn Exhibition– 2026

Venue: Quarterhouse, 49 Tontine St, Folkestone CT20 1JT

Drop off: 9.30-12.00 Monday 7th September. Collection: 10.00-12.00 Monday 14th September

- o Please print a copy of your completed entry form and bring it with you when you drop off your artwork.
- o Artwork must not have been shown at a Folkestone Art Society exhibition before.
- o All items are for sale and will need to be labelled clearly – 2D work on the back, 3D work should have a label suitably attached. The labels must be firmly attached and not hanging down on show. The labels should state Artist, Title, Media and Price. **NB: Please keep your titles short so that they can fit on the business card sized display labels.**
- o You can enter up to **four** 2D and/or 3D works to be displayed (with one spare). 2D work can be framed or unframed but must be traditionally strung with **D rings and picture cord - no mirror plate fixings. NB: for health and safety reasons, it is important that 2D pieces are appropriately strung – if not, they may not be displayed.** Artworks should be clean, dry and appropriately prepared and ready for sale.
- o If you bring a spare 2D piece, please ensure it is wrapped and labelled clearly with your name on the outside. Likewise with a spare 3D piece.
- o You can also display up to four browsers at no additional charge. Browsers are unframed paintings that are mounted, wrapped in cellophane (or an environmentally-friendly alternative), no brown tape is to be used and they must be clearly labelled with Artist, Title, Media and Price – the same as main exhibits. **NB: browsers can only be on paper or in a mount – no work on canvas or in a frame is permitted as these can cause damage to the other browsers.**
- o You can also enter up to 20 greetings cards at no additional cost. All greetings' cards need to be in cellophane (or an environmentally-friendly alternative – with no brown tape used) and labelled with artist and price. Please price your cards to the nearest 50p to help with cash flow constraints, e.g. £2.50 rather than £2.49.
- o 2D pieces will be hung on a cords and hook system. There will be a limited number of plinths and tables for exhibiting 3D pieces and racks for browsers and greetings cards.

o The Postcard Parade artwork exhibition

This year we are holding a sale of post-card sized entries curated by Annie Begley. This will be an exhibition within an exhibition. Please do send us your entries – up to four entries each – to be exhibited at the discretion of the curator and as space permits. No commission is payable upon sale nor is there any entry fee.

- The theme is “The Four Seasons”.
- All entries will be priced, deliberately, very reasonably and all at the same price of **£15**. To encourage sales to visitors otherwise reluctant to buy art and to encourage members to exhibit who otherwise may not take part in our main Autumn Exhibition.
- Open to all members including those not exhibiting at the main exhibition.
- Size: A6 10.5cm. x 14.8 cm accurate size is essential for exhibiting purposes.
- Any technique / medium is welcome including work in relief if it adheres to the specific size above. **Original work only please. No digital prints**
- No signatures or names to be shown on the front of the artwork - signature verso please.

- o All commission based sales are paid to the society either by cash or card and handled at the ‘stewarding desk’ where there will always be one committee member and one or two exhibiting artist/s, as per an agreed rota, to lend a hand. Please do help your society by offering to cover stewardship duties. Many hands make light work.
- o The stewarding rota will be available on drop off day for you to sign up for a slot.
- o All sold items can either be taken away at the time of purchase or collected during opening hours or on collection day. They will be wrapped accordingly, but for sculptures we advise that you bring your own packaging and boxes as they may be very fragile, and again these boxes must be clearly labelled.
- o Please ensure you come and collect your work on Monday 14th September between 10.00 - 12.00.
- o Artists will be paid for any work they have sold once we have consolidated the finances after the exhibition is closed. **NB: 25% commission is deducted from all sales -** but not from the postcard entries- see above
- o Lastly, the preview is on **Tuesday 8th September at the Quarterhouse between 5.30pm and 8pm** for artists, guests and members.

If you have any other queries not covered here, please email:
MurrayFairclough@outlook.com

We look forward to a very exciting and successful exhibition - thank you in advance for helping to make it so!

Please complete the form below and bring it with you when you drop off your artwork on Monday 7th September between 9.30 and 12.00

Exhibition Entry Form – The Autumn Art Show – 2026

Main exhibits -				
No.	Title (please keep it short)	Media	2D/3D	Price
1				
2				
3				
4				
Spare*				

Please confirm (tick): Strung correctly ☐ Labelled correctly ☐ Approved by admin ☐

Browsers – no canvases or frames please			
No.	Title (please keep it short)	Media	Price
1			
2			
3			
4			

Please confirm (tick): Labelled correctly ☐ Approved by admin ☐

Greetings cards				Number sold (admin only)
Qty (max 20)		Price		

Please confirm (tick): Labelled correctly ☐ Approved by admin ☐

Postcard Parade				Number sold (admin only)
Qty (max 4)		Price	£15	

Please confirm (tick): Labelled correctly ☐ Approved by admin ☐

Name

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Email Tel.....

Stewarding availability